

COLLEGE OF EDUCATION COUNCIL MINUTES

December 13, 2004

12 noon – 1:30 p.m.

533E DeGarmo Hall

Present: A. Adkins, C. Benson, A. Bohn, K. Crawford-McKinney, S. Litchfield, D. Ashby, E. Lugg, M. Morey, P. McCluskey-Titus, S. Wellinski, D. Shelden, J. Thomas

Absent: K. Clesson, A. Hatch, M. Hutchins, E. Watts, N. Evans, P. Froelich

MINUTES

Motion: It was moved by P. McCluskey-Titus and seconded by C. Benson to approve the November 8, 2004 minutes with the following correction: Add C. Benson as being present at the November 8 Council meeting. Motion carried.

ACTION ITEMS

None

INFORMATION ITEMS

Committee Reports. A. Adkins encouraged Council members to read the COE committee minutes attached to agenda.

DISCUSSION ITEMS

Evaluation of College Dean. M. Morey and B. Lugg contacted Nancy Hiltibidal, Provost Presley's assistant, to ask if she could release Dean Ashby's past evaluations (with comments). Nancy indicated she didn't feel comfortable in doing this because the forms didn't indicate that comments would be returned to the College Council. A. Adkins explored how other colleges handle their dean's evaluations. She reported that the College of Arts and Sciences have their dean's evaluation forms returned to them. Then they summarize results and send report to Provost. The other colleges indicate on evaluation form that they should be sent directly to the Provost's office. K. Crawford-McKinney suggested that the evaluation form be put on the College's Web site so faculty can complete evaluation electronically. A. Adkins will work with Wes Matejka and Trisha Klass to get evaluation on COE's Web site. Council agreed that the content of dean's evaluation is okay. Council would also like Dean Ashby to get typed comments from Provost, which she doesn't receive now. A. Adkins will have survey on-line so Council members can review prior to next meeting. C. Benson asked A. Adkins to ask Provost Presley if it is okay to have evaluation put on COE's Web site to have faculty complete electronically then send to him. The Dean's Evaluation Form will be an action item on next Council's agenda.

Revising and/or Replacing College of Education Bylaws. The Council agreed to table the review of the Council Bylaws until after review of the policies has been accomplished in 2005. A. Adkins will notify the Senate of the delay. A. Adkins will notify committee chairs in January to review their section of the Bylaws and offer feedback at the March Council's meeting.

COE Policies. A. Adkins discussed handout.

Retreat Planning. This will be a working retreat. Council will identify 10-15 general policy areas; then pick one of the identified areas and work out a procedure to develop a policy. A subcommittee will be assigned to draft remaining policy areas. B. Lugg will check on ISU's Policy Web site to see if any of the areas identified already have policies established.

DEAN'S REPORT

Hiring and Budget Update. D. Ashby encouraged Council members to read the electronic Dean's Office news. She indicated that the IMPACT AIF fund is in debt. The University is only replacing 25 vacant faculty positions during FY 05. The College will be getting 7 of the 25 positions. Elementary Education enrollment will be capped. College still holding 4% of budget in case of a rescission.

D. Ashby asked for feedback on Chair's evaluation form. Should we go to the IDEA form which is done electronically? Are there other things that need to be added to evaluation form?

ADJOURNMENT

It was moved by C. Benson and seconded by K. Crawford-McKinney to adjourn the meeting. Motion carried.