

## COLLEGE OF EDUCATION COUNCIL MINUTES

November 8, 2004

**12 noon – 1:30 p.m.**

533E DeGarmo Hall

**Present:** A. Adkins, A. Bohn, K. Clesson, S. Litchfield, D. Ashby, E. Lugg, M. Morey, S. Wellinski, E. Watts, N. Evans

**Absent:** K. Crawford-McKinney, A. Hatch, M. Hutchins, P. McCluskey-Titus, D. Sheldon, P. Froelich, J. Thomas

### MINUTES

**Motion:** It was moved by E. Watts and seconded by M. Morey to approve the October 4, 2004 minutes as presented. Motion carried.

### ACTION ITEMS

None

### INFORMATION ITEMS

Committee Reports. A. Adkins encouraged Council members to read the COE committee minutes attached to agenda.

### DISCUSSION ITEMS

Evaluation of College Dean. The correct evaluation form was distributed at beginning of meeting. A. Adkins asked Council members if form was okay or should form be changed. A. Adkins will call Carol Pfoff in Sharon Stanford's office to check to see how many evaluations were returned. A. Adkins and M. Morey will review evaluation form after they find out processes that other colleges use and will report back to Council at the December meeting.

Revising and/or Replacing College of Education Bylaws. A. Adkins will invite Dixie Mills, Dean, College of Business, to December Council meeting to discuss COB Bylaws. Later given discussion of policy setting, it was decided to delay inviting Dr. Mills until sometime during the spring semester.

COE Policies. B. Lugg indicated that most of the policies passed were resolutions not policies. To become policies these resolutions need to be reformatted into areas. A resolution gives an impression on how we feel on the issue. A policy is feeling and direction on how to take action on a policy. Do we want to reshape these resolutions into policies? Are any of the resolutions redundant? Do we want to create a policy manual and routinely share with new faculty?

Possible Policies to Develop...

- Faculty being accessible to students
- Service load and evaluation of faculty
- APA style manual-chosen format
- Practicums...faculty responsibility for their safety.
- Awards
- Value of service in PDS & research grants...released time

- Events that are sponsored by the College
- Distance Learning
- Scholarships and awards (e.g. URGs)
- Liaison between Laboratory Schools...so good practices don't get lost.
- Establishment of partnerships...student organizations, schools, businesses
- Grading
- Student organizations...who can sponsor organizations; payment for sponsorship; have one place for all student organizations to be housed..resolution that COE has partnership with all COE organizations.
- Communication about emerging issues
- International efforts
- Communicating with faculty
- Accommodating students with special needs (Student in clinical experiences or PDS and he/she is unstable. What is our obligation to be sure student is in a safe environment? How does DAA get involved with student & faculty member.)

Each department would establish a policy on each issue. First we need to identify the top five to seven areas of discussion. Look on ISU Web Site to see if any of these resolutions (policies) already exist. B. Lugg will help A. Adkins find some brief readings on policies.

It was decided to hold a retreat to decide the top areas and do a needs assessment to decide on a topic and go back to each department to get feedback prior to retreat. Hold a follow-up retreat to write policies. What implications does this have on the Council's Bylaws?

#### **DEAN'S REPORT**

Chicago. D. Ashby gave a report on her recent visit to Chicago. CPS, State Farm, LISC, and ISU personnel visited Pilsen and Little Village school districts on November 4, 2004 to decide which neighborhood would work to develop a partnership in Chicago. This arrangement would be a first of a kind in the nation.

Teacher Education Research. D. Ashby distributed handouts on Year O' Research 2004-05 and Call for Research on Leader and Teacher Education. She asked Council members to provide feedback to Kay Moss.

#### **ADJOURNMENT**

It was moved by S. Wellinski and seconded by S. Litchfield to adjourn the meeting. Motion carried.