

**College of Education Council
Minutes
September 22, 2003**

Present: A. Adkins, C. Benson, A. Bohn, K. Crawford, S. Lenski, P. McCluskey-Titus, R. Morrow, D. Ashby, D. Shelden, J. Stoner for E. Watts, J. Koontz, T. Shinault

Absent: B. Lugg, A. Hatch, M. Lartz, S. Litchfield, Y. Kim, M. Sondgeroth

MINUTES

Motion: It was moved by C. Benson and seconded by S. Lenski to approve the minutes of August 25, 2003 as presented. Motion carried.

COMMENTS

A. Adkins introduced and welcomed Julia Stoner, SED, who will be subbing for Emily Watts this semester and Jessica Koontz, new C&I student representative.

A. Adkins made the following changes on future agenda items: Delete Research Committee; delete Priority of Money Set Aside for Foundation dollars; and add Teacher Education Research.

A. Adkins asked Council members if they would like to have lunch during Council meetings. Council members were in favor of having lunch during Council meetings. A. Adkins agreed to take orders for Avanti's along with their payment for the next Council meeting.

ACTION ITEM

Summary of COE Partnerships.

Motion: It was moved by K. Crawford and seconded by D. Shelden that the Partnership Report is an accurate reflection of everyone's comments and to accept the Report as presented. Motion carried.

INFORMATION ITEMS

Committee Reports. A. Adkins encouraged Council members to read the COE committee minutes attached to agenda.

DISCUSSION ITEMS

Student Computer Requirement Policy. D. Ashby led the discussion on requiring students to have a computer when they come to Illinois State University. The Council came up with three recommendations: 1) keep it vendor neutral; 2) have ready access to computer; and 3) find out if Tech Zone could lease out computers. These recommendations will be forward to COE's Academic Senators.

When to Hold COE Spring All Faculty Meeting – January or April? or Both?. D. Ashby indicated that conversation for the January meeting would be experiences students have in schools, especially the Laboratory Schools. She suggested that Laboratory Schools Administrative Council members and department chairs get together to plan this conversation either in a January meeting format or via e-mail. This will be an agenda item for the next Council meeting.

Keep April meeting to honor retirees and other award winners.

Review COE Five-Year Plan. A. Adkins led discussion. Questions: Can we look at the department Five-Year Plans along with the College of Education's Five-Year Plan? What process do we use to review? How do we see our progress in the next year in regards to budget requests? If something is missing from the plan, how would we proceed? Should we have open forums to discuss?

Update on COE's web-site the progress we have made since the inception of the COE's Five-Year Plan. A. Adkins asked for volunteers to look at the Five-Year Plans and budget report to see what has been accomplished and see what mechanisms we could use to engage faculty in conversations around the following: to make it a living document and to share accomplishments to date. S. Lenski, P. McCluskey-Titus, D. Shelden, and A. Akins volunteered.

DEAN'S REPORT

Update on COE Chair Searches. D. Ashby indicated that Jim Palmer has agreed to chair the C&I Chair Search Committee and Kay Moss has agree to chair the EAF Chair Search Committee. The Department of Curriculum and Instruction wants Dr. Azinger to serve another year as interim chair while the Department develops the criteria for what they are looking for in a chair.

NCATE Previsit. Previsit went well. Linda Biemer will be chairing visit November 1-5. Barbara Nourie is preparing a showcase event in the Prairie Room.

Consensual Relations Proposal. D. Ashby led discussion. It was suggested that this policy be discussed with faculty and then bring back to the Council the faculty's feedback.

ADJOURNMENT

Motion: It was moved by D. Shelden and seconded by R. Morrow to adjourn meeting. Motion carried.

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